

**Bohner's Lake Sanitary District No. 1**  
**32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105**

MINUTES OF AUGUST 27, 2020  
SANITARY DISTRICT COMMISSION MEETING

The August 2020 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, August 27, 2020 at 5:00 PM virtually via WebEx at 1-408-792-6300 Meeting Number 145 000 6997#. Present at the virtual meeting were Commissioners Harvey Kandler, Jess Wiskes and Carrie Oldenburg; District Admin/Accountant Ruth DeLay; District Secretary Denise Rintz; Attorney Rich Scholze; Mark Kolczaski of Baxter & Woodman; and Dave Pfanzelter of the BLMC.

1. **Approval of Meeting Minutes from July 30, 2020 Meeting:** Kandler/Oldenburg motioned to approve the minutes of the July 30, 2020 meeting. Motion passed unanimously.
2. **BLMC:** The BLMC had a meeting in the beginning of August that was well attended. The concerns voiced by people living on the southwest side of the lake regarding the excessive weed growth and the lack of harvesting of those weeds. The harvester was out for 11 hours and did not take out any weeds during the June harvest. The harvester was out again last week and took out 15 loads of weeds. Since we have a variety of weeds that grow at different times, it was suggested that we have more frequent visits for shorter hours to accommodate the differential of weed growth. It was suggested that we look at different sized harvesting equipment to get into the areas that larger harvesters cannot reach. We are waiting on the final report from Jim Sharl from Wisconsin Lakes & Ponds.
3. **Mitigation Field:** We have a phone conference on September 1 with the DOT and the board to discuss where things are at.
4. **8081 Lakeshore Drive Property:** Nothing new to report.
5. **Lift Stations/Sanitary System Updates:** We had 6" of rain and we were concerned about Lift Station 2 keeping up with the additional flow. It functioned just fine. A resident called Harvey about a neighbor that emptied their pool into the sanitary system by running a hose to their bathtub. This is a violation however, it is hard to prove unless it is seen while it is happening. Harvey is still waiting for the new controls to update Lift Station 9.
6. **Baxter & Woodman Project Updates:** There was a connection permit on Russet St. There have been a few calls for Diggers Hotline on Pine Ridge. Mark talked to the DNR about the dredging permit renewal. She said it would be mailed that day however we have not received it. He will follow up with her to have it resent. Mark received reminder letter to renew the sewer collection permit which is due by October 1. Green Bay Pipe will begin the work on the sewer cleaning at the end of September. The manhole rehabilitation project will begin next week.
7. **2019 eCMAR Resolution:** Motion was made and passed unanimously to accept Resolution No. 20-08-27 to accept the eCMAR as presented.
8. **Insurance Policies Renewals:** All the insurance policies have been renewed. The renewal quote from West Bend came in lower than previous years.
9. **Annual Audit Review:** The preliminary audit for 2019 was completed by Pat Romenesko. His concern was how we account for the annual specialist assessment from the tax roll from the town. We are not balancing at the end of the year and showing a shortage of \$3,504. It is currently being reviewed. We also need to account for the residential equivalents or multi-unit

locations like the school and assisted living facility. Ruth can report to Pat that we do not have any additional comments on the preliminary audit.

**10. 2021 Annual Budget Timeline:** Rich shared the budget worksheet for the 2021 annual budget. We will work on the preliminary budget at the September meeting and post it for public comment. In October we will present preliminary budget for vote.

**11. Invoices for Approval:** Motion was made and carried unanimously to approve the invoices as listed below:

**SANITARY DISTRICT**

Baxter & Woodman

General Engineering	\$734.20	
2020 Sanitary Sewer Cleaning	\$400.00	
2020 Manhole Rehab	\$823.75	Construction
Wanasek, Scholze, Ludwig, Ekes & Gorn SC	\$780.00	
City of Burlington Monthly Sewer	\$20,490.12	(\$20,045.60 last month)
We Energies	\$658.25	
Wanasek Corp.	\$1,062.23	
Diggers Hotline	\$67.66	
USIC	\$1,259.36	
Verizon	\$120.03	Air Card/SCADA System/MiFi
Verizon	\$7.86	Modem/Text
US Cellular	\$84.54	
TDS	\$86.53	
Minuteman Press	\$157.25	Quarterly
Slades Corners Computer Repair	\$160.00	
Bob Spiegelhoff	<u>\$240.00</u>	Cut & Spray
<b>SUBTOTAL – GENERAL INVOICES</b>	<b>\$27,131.78</b>	

**8081 LAKESHORE DRIVE PROPERTY**

TDS	\$44.36	Phone
TDS	\$45.00	Internet
We Energies	\$130.31	
Reineman's	\$27.00	
Judy Pieters	<u>\$295.00</u>	
<b>SUBTOTAL – 8081 LAKESHORE PROPERTY</b>	<b>\$508.00</b>	

**TOTAL GENERAL INVOICES PAID \$27,639.78**

**BLMC**

Wisconsin Lake & Pond	\$1,875.00
ASDA	\$825.00
Clearwater Plant Harvesters	<u>\$4,600.00</u>
<b>TOTAL BLMC</b>	<b>\$7,300.00</b>

**TOTAL INVOICES PAID \$34,939.78**

**Additional Expenses Accounted for in July Statement**

**General Account**

Deluxe Checks	\$66.06	Auto-withdrawal July Statement
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Motion was made and carried unanimously to move \$5,000 to the BLMC checking account.

**12. Meeting Adjourned:** Meeting adjourned at 6:10 PM