

Bohner's Lake Sanitary District #1
32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105

MINUTES OF DECEMBER 20, 2018
SANITARY DISTRICT COMMISSION MEETING

The December 2018 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, December 20, 2018 at 5:00 PM at the Burlington Town Hall, 32288 Bushnell Road, Burlington, Wisconsin. Present at the meeting were Commissioners Harvey Kandler, Jess Wiskes; and Denise Rintz; Attorney Rich Scholze; District Admin/Accountant Ruth DeLay; Mark Kolczaski of Baxter & Woodman; Mark Zlevor of the BLMC.

1. **Approval of Meeting Minutes from November 29, 2018 Meeting:** Kandler/Wiskes motioned to approve the minutes of the November 29, 2018 meeting. Motion passed unanimously.
2. **BLMC:** Nothing new to report.
3. **Billing:** We will need to update our system for billing of the quarterly user charges. It was suggested by Chris Brown at Slades Corners Computer Systems that we look into QuickBooks as an option.
4. **Mitigation Field:** Nothing new to report.
5. **8081 Lakeshore Drive Property:** A beaver was trapped on the inlet side vacant lot property.
6. **Lift Stations/Sanitary System Updates:** We are waiting for a response from LW Allen on the pumps we ordered for Lift Station #2.
7. **Baxter & Woodman Project Updates:** We had a sewer connection inspection at Pine Ridge. Everything looked fine. There was a sink hole reported by a homeowner on Cardinal Lane off Park St. It is near his driveway on easement property. We will have Wanasek take a look at it to make sure it will not cause issues to the property owner. Mark presented the new mapping (in paper form) that was created for the GIS project. The lift station generator project is completed. The sewer cleaning and inspection condition report was presented and had a few items of interest that we need to keep an eye on. Contracts were sent to RLP Diversified who won the bid for the dredging project. Once contracts are received back at Baxter & Woodman, they will schedule the design meeting.
8. **We Energies:** We Energies sent us the proposed route of a new gas main that may run through the district boundaries. There were a few options presented. This project is about two years out at this point.

9. **Invoices for Approval:**

SANITARY DISTRICT:

Baxter & Woodman

General Engineering	\$813.75
Lift Station 3 & 10 Generator Construction	\$469.91
GIS Implementation	\$315.00
2018 Dredging Design	\$542.75
2018 Dredging Construction	\$377.50
Wanasek, Scholze, Ludwig & Ekas SC	\$675.00

Salaries	\$6,840.39	
US Treasury	\$1,133.27	
We Energies	\$833.81	
Wanasek Corp.	\$1,946.13	Lost October Check
Diggers Hotline	\$19.90	
USIC	\$488.74	
Verizon	\$120.03	Air Card/SCADA System/MiFi
Verizon	\$8.22	Modem/Text
TDS	\$84.41	
LW Allen	\$364.12	Life Station Repair
Hogan Electric	\$2,831.00	Generator Improvements
Minuteman Press	\$231.00	Quarterly
Ruth DeLay	\$50.00	Postage
Helen Schaefer	\$50.00	Postage
Slades Corners Computer Repair	120.00	Repairs/Updates
Mark Zlevor	<u>\$121.00</u>	Delinquent User Refund
SUBTOTAL	\$31,824.45	

8081 LAKESHORE DRIVE PROPERTY

TDS	\$43.44	Phone
TDS	\$45.00	Internet
We Energies	\$171.99	
Town of Burlington	<u>\$171.00</u>	
SUBTOTAL	\$431.43	

TOTAL GENERAL INVOICES PAID \$32,255.88

BLMC

Stop Payment on Check	<u>\$30.00</u>
TOTAL BLMC INVOICES PAID	<u>\$30.00</u>

10. Meeting Adjourned: Meeting adjourned at 5:30 PM