

**Bohner's Lake Sanitary District No. 1**  
**32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105**

MINUTES OF DECEMBER 19, 2019  
SANITARY DISTRICT COMMISSION MEETING

The December 2019 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, December 19, 2019 at 5:00 PM at the Burlington Town Hall, 32288 Bushnell Road, Burlington, Wisconsin. Present at the meeting were Commissioners Harvey Kandler, Denise Rintz and Jess Wiskes; District Admin Accountant Ruth DeLay; Attorney Rich Scholze.

1. **Approval of Meeting Minutes from November 21, 2019 Meeting:** Kandler/Wiskes motioned to approve the minutes of the November 21, 2019 meeting. Motion passed unanimously.
2. **BLMC:** Nothing new to report.
3. **Mitigation Field:** Nothing new to report. Waiting on
4. **8081 Lakeshore Drive Property:** Window has been installed, Kurk Konstruction will come back in the spring if we need chalking.
5. **Lift Stations/Sanitary System Updates:** Harvey called Wil-kill to set traps in lift station 4 as we have rodents chewing on the wires. We had the flow meter recalibrated to make sure there was not any issues with the flowmeter. Our flow numbers have been on the high side. We are trying to figure out why they are higher than previous months. We are researching options of going through the system manhole by manhole to see if flow is consistent throughout the system. The SCADA system may have flow data as well that we can look at.
6. **Baxter & Woodman Project Updates:** Nothing to report.
7. **Invoices for Approval:** Motion was made and carried unanimously to approve the invoices as listed below:

**SANITARY DISTRICT**

**Baxter & Woodman**

General Engineering	\$340.00	
2019 User Charge System Update	\$460.00	
Wanasek, Scholze, Ludwig, Ekes & Gorn SC	\$1,416.36	
City of Burlington	\$20,381.89	(\$22,442.94 last month)
Salaries	\$7,023.60	Via Paychex
US Treasury	\$1,163.64	Via Paychex
We Energies	\$880.76	
Wanasek Corp.	\$491.25	
Diggers Hotline	\$15.92	
USIC	\$322.62	
Verizon	\$120.03	Air Card/SCADA System/MiFi
Verizon	\$8.22	Modem/Text
US Cellular	\$84.52	
TDS	\$86.33	
Cummins	\$1,904.02	
Oakwood Hills Civic Association	\$1,610.00	
Minuteman Press	\$157.05	

Cyan Design	\$300.00	
Helen Schaefer	\$220.00	Postage
Ruth DeLay	<u>\$55.00</u>	Postage
SUBTOTAL	\$37,086.31	

**8081 LAKESHORE DRIVE PROPERTY**

TDS	\$44.29	Phone
TDS	\$45.00	Internet
We Energies	\$159.74	
Judy Pieters	\$120.00	Landscaping
Boone Bubner	\$570.00	Mowing
Menard's	\$930.91	Window
Town of Burlington	\$183.00	Recycling
Kurk Konstruktion	\$1,150.00	Window Install
Jennifer Seefeld	<u>\$126.00</u>	Cleaning
SUBTOTAL	\$3,328.94	
<b>TOTAL GENERAL INVOICES PAID</b>	<b><u>\$40,415.25</u></b>	

**BLMC** \$0.00

**TOTAL INVOICES PAID** **\$40,415.25**

8. **Meeting Adjourned:** Meeting adjourned at 5:50 PM