

Bohner's Lake Sanitary District No. 1
32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105

MINUTES OF JANUARY 21, 2021
SANITARY DISTRICT COMMISSION MEETING

The January 2021 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, January 21, 2021 at 5:00 PM virtually via WebEx at 1-408-792-6300 Meeting Number 145 952 0603#. Present at the virtual meeting were Commissioners Harvey Kandler, Jess Wiskes and Carrie Oldenburg; District Admin/Accountant Ruth DeLay; District Secretary Denise Rintz; Attorney Rich Scholze; Mark Kolczaski of Baxter & Woodman; and Dave Pfanzelter of the BLMC.

1. **Approval of Meeting Minutes from December 20, 2020 Meeting:** Kandler/Oldenburg motioned to approve the minutes of the December 20, 2020 meeting. Motion passed unanimously.
2. **BLMC:** We completed a grant application with Jim Sharle from Wisconsin Lakes & Ponds for the chemical treatment of EWM for the lake. This grant covers three years of applications and may potentially provide for up to \$25,000 of the cost. A motion was made and carried unanimously to authorize the process of completing the grant application for up to \$25,000 of the \$34,000 project.
3. **Mitigation Field:** A phone meeting is set for January 26th with the DOT and Rich Scholze regarding the transfer of ownership of the mitigation field. Rich will follow up with the district commissioners on his meeting results.
4. **8081 Lakeshore Drive Property:** The beaver has been removed from the property.
5. **We Energies Gas Pipeline Project:** Mark Kolczaski sent a letter to We Energies regarding the 24" gas pipeline project. Our concern is they had problems with accessing the manhole in the easement area so we need to cordon off the area so there is no disruption to them. They may potentially pass very close to our pipe. We would prefer that they go under our pipe versus beside or above as it will allow for future expansion if needed without concern of their pipeline.
6. **Lift Stations/Sanitary System Updates:** Todd at CPME is working on finalizing the SCADA project. There was a back-up issue on Highland Ave. Joe from Wanasek looked at pumping stations 2 and 9 to make sure it wasn't a district system issue. It turned out to be a homeowner issue.
7. **Baxter & Woodman Project Updates:** Mark received a call from a well driller who was looking to drill a new well for a property on Grand Blvd. They were concerned with disrupting the sanitary system. Mark gave him the guidance to proceed with his project. Mark presented to the district the historical flow data that showed we are averaging around \$19,000 per month.
8. **Pat Romenesko Engagement Letter:** Harvey will sign the engagement letter to contract with Pat Romenesko to conduct our annual audit for 2020.

9. **PO Box Keys:** Ruth ordered two more keys to the PO box so Carrie will have access to the PO Box for collecting payments.

10. **Invoices for Approval:** Motion was made and carried unanimously to approve the invoices as listed below:

SANITARY DISTRICT

Baxter & Woodman

| | | |
|--|--------------------|----------------------------|
| General Engineering | \$831.13 | |
| 2020 Sanitary Sewer Cleaning | \$3,140.00 | Final |
| Wanasek, Scholze, Ludwig, Ekes & Gorn SC | \$941.00 | |
| City of Burlington Monthly Sewer | \$17,611.50 | (\$16,753.68 last month) |
| We Energies | \$981.88 | |
| Wanasek Corp. | \$286.63 | |
| Diggers Hotline | \$11.94 | |
| USIC | \$265.97 | |
| Verizon | \$120.03 | Air Card/SCADA System/MiFi |
| Verizon | \$25.56 | Modem/Text |
| TDS | \$87.99 | |
| US Cellular | \$85.18 | |
| CPME USA | \$10,940.00 | SCADA/Lift Stations |
| Natalie Geils | \$132.00 | Delinquent Charge Refund |
| Ramon Alvarez | \$266.00 | Delinquent Charge Refund |
| Julie Sytsma | \$132.00 | Delinquent Charge Refund |
| Ruth DeLay | <u>\$24.00</u> | Two PO Box Keys |
| SUBTOTAL – GENERAL INVOICES | \$35,882.81 | |

8081 LAKESHORE DRIVE PROPERTY

| | | |
|---|-----------------|----------------|
| TDS | \$44.96 | Phone |
| TDS | \$45.00 | Internet |
| We Energies | \$207.94 | |
| Matt Kukowski | <u>\$60.00</u> | Beaver Removal |
| SUBTOTAL – 8081 LAKESHORE PROPERTY | \$357.90 | |

| | |
|------------------------------------|---------------------------|
| TOTAL GENERAL INVOICES PAID | \$36,240.71 |
| Total BLMC Invoices Paid | \$0.00 |
| TOTAL INVOICES PAID | <u>\$36,240.71</u> |

Paid by automatic withdrawal in December **\$217.20** **Paychex Fee**

11. **Meeting Adjourned:** Meeting adjourned at 5:30 PM