

Bohner's Lake Sanitary District No. 1
32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105

MINUTES OF SEPTEMBER 26, 2019
SANITARY DISTRICT COMMISSION MEETING

The September 2019 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, September 26, 2019 at 5:00 PM at the Burlington Town Hall, 32288 Bushnell Road, Burlington, Wisconsin. Present at the meeting were Commissioners Harvey Kandler, Denise Rintz and Jess Wiskes; District Admin Accountant Ruth DeLay; Attorney Rich Scholze; Mark Kolczaki and Dan Statler from Baxter & Woodman; and Dave Pfanzelter and Mark Zlevor from BLMC.

1. **Approval of Meeting Minutes from August 22, 2019 Meeting:** Kandler/Wiskes motioned to approve the minutes of the August 22, 2019 meeting. Motion passed unanimously.
2. **BLMC:** Dave Pfanzelter is working with Heartland Ecological to gain access to the wetlands for streambank restoration. We received their input as to what direction should be taken to move this project forward. Our project actually falls under the pre-2008 USACE Mitigation Rules which are more lenient than what is in place today. They also suggested that we purchase the property as this would negate working with WisDOT as they would no longer own it. They said that the property should have controlled burns every three years on average. As far as we know, there has not been any burns since the DOT took over the property.
3. **Mitigation Field:** See BLMC notes.
4. **8081 Lakeshore Drive Property:** The picture window is in need of replacement. The cost to replace the window from Kurt Konstruktion would be labor that would not exceed \$1,650. The cost of the window would be the responsibility of the sanitary district. Harvey would order the window from Mendard's. A motion was made and carried that the window replacement project should not exceed \$5,000. And begin when the window is delivered. The roof is in need of repair and Harvey is still looking for a roofer to bid on this project. It seems that every roofer is about a year out for replacements. Harvey will work with TruGreen on finding out what is going on with the burn spots in the year. Harvey will also call Northern Mist Lawn Sprinkler to have the irrigation system blown out. Jack Bubner will continue to mow and plow the snow for the winter.
5. **Lift Stations/Sanitary System Updates:** We have had power outages over the past month. Harvey will call Cummins to check the generators and lift stations that are under maintenance agreements.
6. **Baxter & Woodman Project Updates:** Mark and Dan presented information on the GIS mapping of the district. It is very robust and details all the pipe dimensions, depth etc. This is the base of what we are going to build on from here.
7. **Preliminary Budget:** Mark presented his suggestions on the expenses side related to cost of capital improvements, city sewage treatment and equipment replacement funds. We took this into consideration while establishing preliminary budget. Motion was made and carried unanimously to accept the preliminary budget as written.
8. **Request to Add PIN 002 02 19 18 016 208 to District:** We received a request from Overland Group to add the above PIN for the build out of Dollar General on Highway P and Walberg Rd. Rich will prepare the documents to present to the town for approval.

9. **Billing:** Kari Oldenburg would like to help Helen with our billing and work toward moving our billing over to QuickBooks.
10. **Invoices for Approval:** Motion was made and carried unanimously to approve the invoices as listed below.

SANITARY DISTRICT

Wanasek, Scholze, Ludwig, Ekes & Gorn SC	\$1,020.00	
City of Burlington	\$19,542.05	(\$22,053.95 last month)
City of Burlington	\$160.00	Beach Testing
Salaries	\$6,764.66	
US Treasury	\$1,120.73	
We Energies	\$686.14	
Wanasek Corp.	\$346.56	
Diggers Hotline	\$31.84	
USIC	\$647.28	
Verizon	\$120.03	Air Card/SCADA
System/MiFi		
Verizon	\$8.91	Modem/Text
US Cellular	\$83.33	
TDS	\$86.17	
Cyan Design	\$300.00	
Bob Spiegelhoff	\$465.00	
Pat Romenesko	\$4,785.00	
Oakwood Hills Property Owners Assn.	\$1,610.00	Beach Clean-Up
Bryson Nelson – Public Beach	\$1,610.00	Beach Clean-Up
Minuteman Press	\$122.05	
Cummins	\$1,005.42	Lift Station Service
Transfer to LGIP	\$14,593.27	
Alan Schmidt	<u>\$484.00</u>	Del. User Charge Refund
SUBTOTAL	\$55,592.44	

8081 LAKESHORE DRIVE PROPERTY

TDS	\$44.22	Phone
TDS	\$45.00	Internet
We Energies	\$85.92	
Judy Pieters	\$240.00	Landscaping
Kurt Konstruktion	\$500.00	Window Repair
Reineman's	<u>\$2126.00</u>	House Cleaning
SUBTOTAL	\$1,041.14	
TOTAL GENERAL INVOICES PAID	<u>\$56,633.58</u>	

BLMC

Eric Oldenburg	\$157.04	Lake Closed Signs (Reimb)
Dave Pfanzelter	<u>\$81.87</u>	Funeral Flowers
TOTAL BLMC INVOICES PAID	\$81.87	

TOTAL INVOICES PAID **\$56,718.45**

11. **Meeting Adjourned:** Meeting adjourned at 7:10 PM