

**Bohner's Lake Sanitary District No. 1**  
**32288 Bushnell Road, P.O. Box 280 • Burlington, WI 53105**

MINUTES OF JULY 30, 2020  
SANITARY DISTRICT COMMISSION MEETING

The July 2020 meeting of the Bohner's Lake Sanitary District Commission was held on Thursday, July 30, 2020 at 5:00 PM virtually via WebEx at 1-408-792-6300 Meeting Number 145 064 4617#. Present at the virtual meeting were Commissioners Harvey Kandler, Jess Wiskes and Carrie Oldenburg; District Admin/Accountant Ruth DeLay; District Secretary Denise Rintz; Attorney Brian Wanasek (in Rich Scholze's absence); Mark Kolczaski of Baxter & Woodman; and Dave Pfanzelter of the BLMC.

1. **Approval of Meeting Minutes from June 25, 2020 Meeting:** Kandler/Oldenburg motioned to approve the minutes of the June 25, 2020 meeting. Motion passed unanimously.
2. **BLMC:** We had an issue with the beach clean up at the public beach but the issue has since been resolved. The weed harvester will be back on August 17 to clean up one more area of the lake that is heavy with weeds. The Brown's Lake Sanitary District would like to review how we manage weed harvesting on our lake and offered their services to potentially assist with the weed harvesting next year. We both may be able to glean information from each district. They may be available to harvest for our lake at a cost savings to the district. Also, the city is looking at having all the flowmeters for all incoming waste calibrated and managed equally so their billings are more consistent. Wisconsin Lake & Ponds completed their survey of the lake. We are in better shape this year than last year. Overall our lake is very sustainable today. We may expand the chemical treatment area a little bit next year.
3. **Mitigation Field:** Jeffrey Kramer from Heartland Ecological stated that they could prepare the baseline report for the DNR and DOT at a cost of about \$6,500. This report is needed by the DNR and DOT to proceed with moving ownership of the property to the sanitary district. The baseline study can also be used for future projects and ongoing future plans of maintaining the field as required. It will also be used for grant applications and any permits needed for projects. There is a large amount of funding available for streambank stabilization projects that we could potentially benefit from. Motion was made and carried unanimously to accept the proposal from Heartland Ecological in the amount of \$6,500 to prepare the baseline report mentioned above.
4. **8081 Lakeshore Drive Property:** Nothing new to report.
5. **Lift Stations/Sanitary System Updates:** An alarm on lift station 2 as the generator was continuously running. Wanasek will work on correcting the issue.
6. **Baxter & Woodman Project Updates:** Mark stated that the manhole rehabilitation project is moving ahead. The annual pipe cleaning and televising has not yet started but we will be scheduled shortly. There is a new construction beginning on Pine Ridge Drive that we will need a connection fee for the sanitary permit.
7. **eCMAR 2020 (for 2019):** Denise is finalizing the annual eCMAR which is due August 31. She will contact Rich Scholze to create the Resolution for approval at the August meeting.

8. **Insurance Update:** Motion was made and passed unanimously to accept the Zarek Insurance quote for the \$2/\$4 million underlying with no umbrella from CWG. Brian Wanasek will call Emily Dobbie to notify her of the approval so there is no lapse in coverage. The 8081 Lakeshore Drive property will need to be broken out into a separate invoice.
9. **Invoices for Approval:** Motion was made and carried unanimously to approve the invoices as listed below:

**SANITARY DISTRICT**

Wanasek, Scholze, Ludwig, Ekes & Gorn SC	\$555.00	
City of Burlington Monthly Sewer	\$20,045.60	(\$22,874.05 last month)
We Energies	\$635.06	
Wanasek Corp.	\$223.00	
Diggers Hotline	\$11.94	
USIC	\$1,000.08	
Verizon	\$120.03	Air Card/SCADA System/MiFi
Verizon	\$8.49	Modem/Text
US Cellular	\$84.54	
TDS	\$86.53	
Aaron Nass	\$110.00	Quarterly Refund
Bob Spiegelhoff	<u>\$368.88</u>	Cut & Spray
<b>SUBTOTAL – GENERAL INVOICES</b>	<b>\$23,249.15</b>	

**8081 LAKESHORE DRIVE PROPERTY**

TDS	\$44.36	Phone
TDS	\$45.00	Internet
We Energies	\$130.31	
TruGreen	\$85.34	
Jennifer Seefeld	\$157.50	Clean House
Reinemans True Value	<u>\$36.33</u>	
<b>SUBTOTAL – 8081 LAKESHORE PROPERTY</b>	<b>\$498.84</b>	

**TOTAL GENERAL INVOICES PAID                    \$23,747.99**

**BLMC**

Wisconsin Lake & Pond	\$2,013.75
ASDA	\$825.00
Clearwater Plant Harvesters	<u>\$10,400.00</u>
<b>TOTAL BLMC</b>	<b>\$13,238.75</b>

**TOTAL INVOICES PAID                                \$36,986.74**

**Additional Expenses Accounted for in June Statement**

**General Account**

Deluxe Checks	\$218.76	Auto-withdrawal June Statement
Paychex Services	\$180.70	Auto-withdrawal June Statement

**BLMC**

Deluxe Checks	\$32.45	Auto-withdrawal June Statement
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10. **Meeting Adjourned:** Meeting adjourned at 5:45 PM